

IDAHO SOIL and WATER CONSERVATION DISTRICT
General Meeting

USDA Service Center, Grangeville

December 6, 2006 6:00 p.m.

After calling Leon at 6:30 the two board members present decided to go on to items that do not need a quorum. Leon arrived at 7:05

SCC

6:10

Eileen Rowan

1. Staff Reports-Mike and Pete reviewed staff reports for Eileen Rowan and Bill Lillibridge.
2. Status Reviews-See attached sheet
3. Payments- See attached sheet
4. Modifications- See attached sheet

The attached sheet of status reviews, payments and modification were reviewed and later motioned upon for approval.

(8:15- Board discussed status reviews, payments and modification that were presented by Eileen Rowan. Pete moves to approve and sign all contracts presented. Mike seconds the motion. No further discussion, vote passes unanimously.)

<Eileen left the meeting at 8:20>

NRCS

6:40

Richard Spencer

1. District Staff Reports-Board reviewed staff reports for Richard Spencer, Rich Gribble, Bob Sandlund and Sydney Yuncevich.
2. Farm Bill Program updates-CSP has been keeping the staff very busy. In discussing nutrient management, Biff asked if One Plan was required. Richard said not for CSP but it is being used for EQIP.
3. MOU-reviewed. It is very broad, if board does not feel it is adequate then Richard encourages discussion. The board felt it was sufficient.
4. Productive Lands, Healthy Environment-Strategic Plan-Richard gave everyone a copy. Richard gave encouragement as to how much the District has accomplished since he came to the area
5. Richard explained that EQIP standards have gotten tighter. There was no Local Working Group meeting this year. Protocols are being set as to how to implement program, ranking and practice implementation. The ranking period for EQIP is over; contracts can be seen on Richards report. WHIP has become very species specific. Richard thanked Eileen for her reporting in Protracts.
6. The board approved and signed an EQIP contract for Tony Schwab for special fire funds.

<Richard left the meeting at 7:50>

CALL TO ORDER

7:10

Leon Slichter

Acting Chair Leon Slichter called the meeting to order at 7:10. Supervisors present: Mike Duclos, Pete Lane and Leon Slichter. Supervisors absent: Scott Wasem, Ed Stuvenga. Also present was Biff Burleigh (SCC-Boise), Eileen Rowan (SCC), Richard Spencer (NRCS) (till 7:50), and Jessica Wells.

MINUTES

7:10

Leon Slichter

October 31, 2006-

Pete moves to table the October minutes because two of the board members present were not at the last meeting. Mike seconds the motion. No further discussion, vote passes unanimously.

SCC

7:10

Biff Burleigh

Biff is in attendance to present two projects to the board for their approval.

South Fork Clearwater River Project- This grant is virtually identical to past WQPA projects in its format. Two of the three grant requests at the last Commission meeting were from Idaho County. This project entails the Wells Project; PCEI and Bill Lillibridge will be the main technical staff. The rest of the money will be spent as past projects (SFC and STOC, 3Mile Butcher Creek). This money will be able to follow up 319 projects when that money ends. This project will allow work to be done in locations that were not previously available.

Board asked if there would be leeway to work on septic system repair. Biff stated that he thinks BMP's need to be agriculture related. Biff will see if there is any room to work this into the funding. Biff mentioned that there are Conservation Improvement Grants available. Commission is obligating over \$500000 in BMP funding for this grant. 10% is able to be used for time spent on the project. If more money is needed let the Commission know. 25% cost share is needed total. The project will run until 2012.

Richard questioned if other stream restoration projects could be funded through this project. Richard mentioned that he could see a lot of potential project areas along the South Fork River. Biff explained that funding could also be used to supplement EQIP cost share.

The board expressed to Biff that going online with QuickBooks has truly helped with grant administration! Without it we would have had a hard time at this District with the changes in staff.

Mike moves to approve and sign the South Fork Clearwater River Project. Pete seconds the motion. No further discussion, vote passes unanimously.

Lawyer Creek project-Idaho County portion Eileen pointed out the printout in the binders that shows contracts that are lined up. With potential projects already lined up it identifies a need to go along with the grant request. Idaho SWCD will be working with the Lewis District board to cover both sides of Lawyers Creek.

This contract is slightly different than past contracts because two SWCD's will be involved in the same watershed. Due to this the cost share lists will have to be consistent. Eileen uses the same cost list for all three counties that she works with. The Lewis SWCD will come on board next month. Biff suggests it would be a good idea if at least one member of this board attends the Lewis County meeting when they get presented the grant. Leon would be interested in attending that meeting; Mike suggested that if he is called he may be able to attend. Mike suggests that this is a good idea having both Counties work together; he cautions that it is important that both boards are consistent. Each County will be handling their own funds and administration.

Biff suggested the board set priority areas and fund those contracts first. Biff would eventually like to see priority maps submitted with project requests. Eileen mentioned that the Idaho Board

requests costs per heads for AFO's and ask lots of questions and does not approve contracts unless they feel comfortable with them.

Mike moves to approve and sign the Lawyer Creek project. Pete seconds the motion. No further discussion, vote passes unanimously.

Biff expressed his gratitude for having great employees like Eileen and Bill on staff helping with projects. Biff asked if the board felt there was a need for another person in the area. The board suggested a project manager that would work as a go between for the engineer to coordinate with the producer is needed. This person could give a timeline of work and discuss costs with the producers; someone that can see the whole picture and coordinate between the two parties. The board expressed their appreciation of the SCC's help with projects. <Biff left the meeting at 8:15.>

BILLS REPORT

8:20

Leon Slichter

Pete moves to approve the Bills Report. Mike seconds the motion. No further discussion, vote passes unanimously.

TREASURER'S REPORT

8:25

Leon Slichter

Jessica spoke with Kathie Shea to fix the November Treasurer's Report. Kathie could not determine what would cause the difference in the numbers and suggested that the board approve this report and keep a closer eye on them in the future. **Pete moves to approve and sign last months Treasurer's Report. Mike seconds the motion. No further discussion, vote passes unanimously.**

Mike moves to approve the current months Treasurer's Report. Pete seconds the motion. No further discussion, vote passes unanimously.

Mike suggested that if Jess gets too busy working on projects that the board consider contacting an accountant to do books and payroll. The board would like Jessica to speak to Kathie about how to work this.

OLD BUSINESS

8:35

Leon Slichter

1. Audit 07-call for bids-Jessica got information from Kathie. She still has to prepare the call for bids for newspapers.
2. 07 Grazing Conference-January 25, Red Lion, Lewiston. The board told Jessica to contact Ken to see if \$15.00/hr would be an allowable salary for Jessica when doing Grazing Conference dealings. All board time goes to in-time contribution.
3. Hans Kok email-He will be attending the January meeting. He is a professor with the University of Idaho. Leon asked Mike to attend if he was able.

NEW BUSINESS

8:40

Leon Slichter

1. County Allocations-The District received the full \$6,000 from Idaho County Commissioner's. Jessica will prepare a thank you and invite them to the January meeting.
2. PND SA Meeting-Scott would like to attend-He was going to go to the fall conference in Pocatello but didn't go because his ride fell through. The Board would like Jessica to determine if indirect money can be taken out of grants. Call Kathie to see if WQPA indirect can be used for Supervisor education. **Pete's moves to cover costs on a**

reimbursement basis if they can be taken out of indirect. Mike seconds the motion. No further discussion, vote passes unanimously.

3. RCRDP Loan Application-Board reviewed a loan submitted by Scott Wasem for a heavy harrow. Pete moves to approve and sign the application and forward it to Boise. Mike seconds the motion. Discussion on direct seed and the use of heavy harrow. Vote passes unanimously.
4. RC&D Allocation Request-Has been paid in the past. Pete moves to pay the \$90 requested by RC&D. Mike seconds the motion. No further discussion, vote passes unanimously.
5. Legislative Displays-Board would like to skip it this year. Would like to look at attending it next year.
6. PND SA Membership Renewal-Table to January meeting. The board would like Jessica to investigate, ask other counties if they pay this fee.
7. Mike Duclos-Mike would like to still receive mailings and help out whenever he can. He is more than willing to stay on as an associate member. The board would like to take Mike and Tara out to dinner one evening as thanks for his service. Mike suggested plan it and contact him. A Friday or Saturday would work best in January.

EXECUTIVE SESSION

9:00

Leon Slichter

Mike moves to go into Executive Session pursuant to Idaho Code 67-235 to discuss personnel matters. Pete seconds the motion. Roll call vote: Leon (yes), Pete (yes), Mike (yes), Scott (absent), Ed (absent). Executive Session begins at 9:00. The board dismissed Jessica from the meeting.

Mike moves to come out of Executive Session at 9:10pm. Pete seconds the motion. Roll call vote: Leon (yes), Pete (yes), Mike (yes), Scott (absent), Ed (absent).

Mike moves to give Jessica a \$100 net Christmas bonus. Pete seconds the motion. No further discussion, vote passes unanimously.

ADJOURN

Pete moves to adjourn the meeting at 9:15. Mike seconds the motion. No further discussion, vote passes unanimously.